

**POSITION APPLIED FOR:**

Please note all successful applications will require a DBS, further information may be required to support this.

**PERSONAL DETAILS**

Title (Mr/Mrs/Miss/Ms/other): \_\_\_\_\_ Surname: \_\_\_\_\_ Forename(s): \_\_\_\_\_

Address: \_\_\_\_\_ Postcode: \_\_\_\_\_

Telephone *Home* : \_\_\_\_\_ *Mobile*: \_\_\_\_\_

Place of Birth, Town & County: \_\_\_\_\_ Nationality: \_\_\_\_\_

National Insurance Number \_\_\_\_\_ Email Address \_\_\_\_\_

In an emergency who should we contact?

Name: \_\_\_\_\_ Relationship \_\_\_\_\_ Phone Number \_\_\_\_\_

**HEALTH**

Overall state of health: EXCELLENT / GOOD / POOR

Hearing: EXCELLENT / GOOD / POOR

Eyesight: EXCELLENT / GOOD / POOR

Please give details of any ongoing medical condition or any treatment that you are receiving that you feel Unicare should be aware of:

How did you hear about this vacancy? \_\_\_\_\_

**DRIVING RECORD**

Are you a car owner? YES / NO Make / model / year: \_\_\_\_\_

Current Driving Licence: PROVISIONAL / FULL / PSV / NONE

Driving Licence valid from: \_\_\_\_\_ to: \_\_\_\_\_

Details of any current endorsements : \_\_\_\_\_

Have you ever been disqualified from driving, or had insurance refused? YES / NO

If "YES" please provide brief details: \_\_\_\_\_

EMPLOYMENT HISTORY					
<i>Please provide details of all employment, beginning with your present or most recent job first</i>					
DATES		Employer	Salary	Position(s) held	Reason for leaving
from	to				

  

VOLUNTARY & COMMUNITY WORK EXPERIENCE				
DATES		Organisation	Position(s) held	Duties
from	to			

  

WORKING PREFERNCES
<p>Would you like to work: <b>FULL-TIME / PART-TIME / SHIFTS</b></p> <p>Please indicate preferred hours: _____</p> <p>Details of any other work which you will continue to undertake if you are offered this Job Position:</p> <p>When are you able to start work? Please indicate start date : _____</p> <p>Please provide details of any holiday commitments that will need to be considered:</p>

**ABOUT YOU – please use this space to add your hobbies, interests and what makes you tick.**

**TRAINING & CERTIFICATES**

**Certificate Attained**

**Date Attained**

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## REFERENCES

Please provide details of 2 referees who we may approach with regards to this Job Application. These referees must not be members of your family, and one must be your present or most recent employer:

1. Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Telephone Number: \_\_\_\_\_ e mail \_\_\_\_\_  
Occupation: \_\_\_\_\_ Relationship to you \_\_\_\_\_

2. Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Telephone Number: \_\_\_\_\_ e mail \_\_\_\_\_  
Occupation: \_\_\_\_\_ Relationship to you \_\_\_\_\_

## Declaration by Job Applicant

**ANY PERSON, UPON SUBSEQUENT EMPLOYMENT, THAT IS FOUND TO HAVE KNOWINGLY SUPPLIED FALSE OR MISLEADING INFORMATION, OR HAS DELIBERATELY WITHHELD RELEVANT INFORMATION, WILL BE SUMMARILY DISMISSED**

I have read and understood the information supplied to me in relation to this Job Position, and the information requested in this Job Application Form. I confirm that all information supplied by me is true and correct to the best of my beliefs.

I give the prospective employer the right to follow up all references and to make any other job-related enquiries as may be deemed necessary.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_